



Part-Time General Laborer

Classification: Non-Exempt

Report To: Manual Production Dept. Supervisor

JOB DESCRIPTION

Note: This job description is not intended to be all-inclusive. Employee may perform other related duties as deemed necessary to meet the ongoing needs of the organization.

Summary/Objective

This position is responsible for maintaining Anthony Machine in accordance with Company standards for safety, security and cleanliness.

Essential Functions

- Remove metal scrap, shavings, dirt and other refuse from CNC, Manual Machines and shop floor isles
- Provide assistance to all other departments as needed with general repair skills
- Maintain the company's exterior areas as needed.

Physical Demands

- Frequently lift up to 50 pounds and adjust body position to bend, stoop, stand, walk, turn, pivot, push, pull and stand for 5 or more hours a day.
- Must display excellent time management skills, be able to work with little or no supervision and communicate regularly.
- Ability to work in varying temperatures, depending upon season.

Position Type/Expected Hours of Work

This is a part-time position with approximately 10 hours per week. Work schedule will be flexible within regular shop hours Monday through Friday, 7:30a.m. – 4:00p.m. Schedule may vary to include Saturday/Sunday during peak business periods and to meet rush requirements.

Created by: MBA	Rev: 1	Date: 9.7.16
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Work Environment

Machine Shop working environment requires constant vigilance and care. Frequency in exposure to dust, grease, metal shavings, moving mechanical parts, noise and vibration.

EDUCATION/EXPERIENCE:

- High School or Equivalent