



## **Part-Time Sweeper**

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**Classification:** Non-Exempt

**Report To:** Manual Production Dept. Supervisor

### **JOB DESCRIPTION**

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**Note: This job description is not intended to be all-inclusive. Employee may perform other related duties as deemed necessary to meet the ongoing needs of the organization.**

#### **Summary/Objective**

This position is responsible for maintaining Anthony Machine in accordance with Company standards for safety, security and cleanliness.

#### **Essential Functions**

- Remove metal scrap, shavings, dirt and other refuse from CNC, Manual Machines and shop floor isles
- Empty trash collecting bins and metal containers as needed daily
- Clean and maintain the company's exterior areas as needed.
- Clean and maintain the company's multiple lavatories.

#### **Physical Demands**

- Frequently lift up to 50 pounds and adjust body position to bend, stoop, stand, walk, turn, pivot, push, pull and stand for 5 or more hours a day.
- Must display excellent time management skills, be able to work with little or no supervision and communicate regularly.
- Ability to work in varying temperatures, depending upon season.

#### **Position Type/Expected Hours of Work**

This is a part-time position with approximately 10 hours per week. Work schedule will be flexible within regular shop hours Monday through Friday, 7:30a.m. – 4:00p.m. Schedule may vary to include Saturday/Sunday during peak business periods and to meet rush requirements.

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| Created by: MBA | Rev: 1 | Date: 9.7.16 |
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### **Work Environment**

Machine Shop working environment requires constant vigilance and care. Frequency in exposure to dust, grease, metal shavings, moving mechanical parts, noise and vibration.

### **EDUCATION/EXPERIENCE:**

- High School or Equivalent